

Marion Street Farmers' Market
Historic Downtown Lake City, FL
2007 Market Application, Rules & Regulations

The **Marion Street Market** is a **Downtown Action Corporation** project
in partnership with the **City of Lake City**.

The **Marion Street Farmers Market** will be open **2pm to approx ½ hour after Dusk** every **Friday** afternoon and will be held on **Marion Street @ Olustee Park**, downtown **Lake City**.

Eligible Vendors: Fresh vegetables, fruits, mushrooms, herbs, honey, nuts, fresh & dried cut flowers, plants & other agricultural products, yard art & nature crafts. Quite simply: Home made or Home grown.

Requirements of Vendors:

1. All Vendors shall provide documentation that they meet all federal, state and local regulations.
 - a) All Growers must provide the Market Manager the following documentation prior to selling:
 - i) Product List and Grower's Permit
 - ii) Appropriate Certification, Registration or License through the appropriate governmental or supervising agency.
 - iii) Signed application and contract with the Market
 - b) All others to be approved on an individual basis.
 - c) All food vendors must show proof of a certified kitchen and any other food safety requirements as determined by the Florida Department of Agriculture and Consumer Sciences, the United States Department of Agriculture or other appropriate governmental authority.
 - d) All Vendors must submit a completed application. The "Marion Street Market" reserves the right to refuse participation to any applicant.
 - e) Market Manager shall designate, in cooperation with the City, all vending and parking areas.
 - f) Vendor's product and signage must be contained within the selling space unless otherwise approved by Market Manager. Vendors shall maintain a courteous and professional manner at the Market. Use of profanity or belligerence will be grounds for termination of selling privileges and immediate removal from the Market.
 - g) All products shall be clearly priced.
 - h) Scales for food or produce sales must meet Florida Dept. of Agriculture and Consumer Services standards. Only Class 3 scales may be used.
 - i) Vendors are encouraged to present their products in a professional and clean manner, including the display of such products. Selling spaces must be kept clean and neat. Failure to comply with this requirement may, at the discretion of the Market Manager, result in the termination of selling privileges.
 - j) Nature arts & crafts are allowed & to be approved on an individual basis. Photography is permitted. Replications will be allowed at the discretion of Market Manager.
 - k) Spaces are approximately 10' x 15' and will be strictly enforced during peak seasons. During non-peak times, larger spaces will be available. Spaces are assigned each week. Priority is given to Vendors who attend the market on a regular basis. The Market Manager will assign all selling spaces.
 - l) The Market Manager or his designated agent shall have supervision and control of the activities of the market and the designated market area. The Market Manager has full responsibility for making certain that all rules and regulations as set forth by the Marion Street Farmers' Market are followed by each Vendor and/or any agents or employees.
 - m) Vendors must be fourteen years of age or older. Younger children are welcome and encouraged to participate, but must be accompanied by an adult responsible for the child's conduct and safety.

- n) Fraudulent, dishonest, or deceptive merchandising, disruptive behavior, or collusion to set prices among vendors may be grounds for forfeiture of the right to do business of any kind in the market for a length of time to be determined by the Market Manager.
- o) Vendors will be solely responsible at all times for the cleanliness within their vending area regardless of the origin of the debris in that location. Each vendor is required to leave the space clean at the end of the day. The Vendors must remove all residue or waste products, as well as signs, tents, tables, etc. at the end of each Market day.
- p) All profane, abusive, discourteous, and boisterous language and/or conduct at or about the market area are prohibited.
- q) Use or possession of alcohol or drugs, gambling, or possession of firearms at or about the market area is prohibited.
- r) It is necessary for all vendors to be set up no later than 1:45pm and ready to do business when the market opens at 2pm. No vendor shall set up before 1pm or after 1:45pm without prior approval by the Market Manager. At the beginning of each market day, vendors will check in with the Market Manager before setting up. Each Vendor is expected to stop selling by dusk and have all produce, baked goods, boxes, containers, etc. loaded for removal by approx 30 minutes after dusk. The Market Manager will have the authority to change the market hours as needed.
- s) All Vendors are responsible for payment of any local, state or federal taxes, including sales tax.
- t) Vendor parking will be in designated areas only. Vehicles may be permitted in the market area only by prior approval by the Market Manager.

Market Fees:

1. **Market Fees are set by the Market Manager. Approx. selling space size: 10' X 15'**

Payment should be made to the **“Downtown Action Corporation”**. All fees are due and payable upon arrival if not pre-paid. All fees are non-refundable.

Vendor’s Understanding and Acceptance of Rules and Regulations:

I have read and understand the above stated Rules and Regulations for the Marion Street Market and agree to abide by them. I will have met all local, state and federal health, inspection and licensing requirements prior to selling products at the Market.

I do not hold the City of Lake City, the Downtown Action Corporation & its representative, or the Market Manager liable for any property damage or personal injury that either my representatives or I may incur while selling at the Market. I accept full financial liability for my actions and all products that either I or my representatives sell at the Marion Street Market.

I further agree to indemnify, defend and hold harmless the City of Lake City, the Downtown Action Corporation, and the Market Manager from and against any and all claims and actions for injury, damage or loss to persons or property or other liabilities or expenses whatsoever, including court cost and attorney's fees, related or arising out of my or my agent's actions, omissions and operations in connection with the Marion Street Market.

Questions or comments please contact:

Cliff Neukam

C: 352-222-2301

Ph: 386-752-5200

Ameangene@AOL.com

Vendors Signature: _____ Date: _____

Print Name: _____

Address: _____

Telephone: _____ Email: _____

Please list all Authorized Representatives: _____

Accepted By: _____ Date: _____

Products for Sale:

Accepted by: _____ Date: _____

Documents Received from Vendors: Grower's Permit _____ Product Listing _____

Certifications, Registrations or Licenses:

By signing the above application vendor verifies compliance with all applicable Federal, State, County and City regulations. Whatever those may consist of on the Day of Market. Vendor also acknowledges they have read and agree to comply with the preceding market rules as listed on this application. All questions should be directed to the Marion Street Farmers Market manager.

PLEASE SIGN AND RETURN THIS DOCUMENT WITH ALL REQUIRED CERTIFICATIONS, REGISTRATIONS OR LICENSES TO:

**Cliff Neukam, RN
Marion Street Farmers' Market Manager
277 N. Marion Ave.
Lake City, FL 32055**

**Questions or comments please contact:
Ameangene@AOL.com
Ph: 386-752-5200
C: 352-222-2301**

Revised: 10-30-07